

Department of Engineering
Dan Gaillet, P.E., County Engineer

3137 South Liberty Street, Canton, MS 39046
Office (601) 790-2525 FAX (601) 859-3430

MEMORANDUM

August 27, 2018

To: Sheila Jones, Supervisor, District I
Trey Baxter, Supervisor, District II
Gerald Steen, Supervisor, District III
David Bishop, Supervisor, District IV
Paul Griffin, Supervisor, District V

From: Dan Gaillet, P.E. *DG*
County Engineer

Re: MS Association of Supervisors
Fall Educational Workshop

The Engineering Department requests approval for Dan Gaillet and Tim Bryan to attend and pay all costs associated with MS Association of Supervisors Fall Workshop in Tupelo, MS.

Mississippi Association of Supervisors

793 N. President Street, Jackson, Mississippi 39202

Office 601.353.2741 ~ Fax 601.353.2749

Email sspangler@massup.org

www.mssupervisors.org



MEMORANDUM

To: County Supervisors, Chancery Clerks, County Administrators, County Board Attorneys, County Engineers, County Road Managers, Other County Officials

From: Stephanie Spangler, Director of Member Services

Date: July 31, 2018

Re: 2018 Fall Educational Workshop – *Registration Open!*

Registration is now open for the Fall Educational Workshop on October 9-11, 2018 in Tupelo. Please see the enclosed registration form for more information or visit the MAS website at <http://www.mssupervisors.org/2018Workshop>.

Tentative Agenda

Tuesday, October 9, 2018

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|------------------------|--|
| 12:00 p.m. – 5:00 p.m. | Registration |
| 1:00 p.m. – 2:30 p.m. | Legislative Committee Meeting |
| 3:00 p.m. – 4:30 p.m. | MAS Board of Directors, Officers and Finance Committee Meeting |
| 5:00 p.m. – 6:00 p.m. | MAS Minority Caucus Business Meeting |
| 6:00 p.m. – 8:00 p.m. | Welcome Reception |

Wednesday, October 10, 2018

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|-------------------------------|----------------------------|
| 7:00 a.m. – 8:15 a.m. | Breakfast |
| 8:00 a.m. – 2:00 p.m. | Registration |
| 8:30 a.m. – 12:00 p.m. | Educational Session |
| 12:00 p.m. | Lunch |
| 2:00 p.m. – 5:00 p.m. | Local Interest Tours |
| 6:00 p.m. – 8:00 p.m. | Dinner |

Thursday, October 11, 2018

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|-------------------------------|----------------------------|
| 7:00 a.m. – 8:15 a.m. | Breakfast |
| 8:30 a.m. – 12:00 p.m. | Educational Session |
| 12:00 p.m. | Adjourn |

MISSISSIPPI ASSOCIATION OF SUPERVISORS
2018 FALL WORKSHOP | OCTOBER 9-11, 2018
BANCORPSOUTH CONFERENCE CENTER | TUPELO, MS



COUNTY OFFICIAL REGISTRATION FORM

Mail to: MS Association of Supervisors
 Attn: Stephanie Spangler
 793 N. President Street
 Jackson, MS 39202

Fax to: 601.353.2749

Email to: sspangler@massup.org

County: _____ Purchase Order (if needed): _____

Completed by: _____ Date Submitted: _____

Email: _____ Phone No: _____

***** If you are a county employee, you may not register as a spouse/guest. *****

Official: _____ Office: _____

Spouse/Guest: _____ Registration \$ _____

Supervisor or Associate Member (\$200 before Aug. 17 or \$225 after Aug. 17) Non-Member (\$250)

Official: _____ Office: _____

Spouse/Guest: _____ Registration \$ _____

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Spouse/Guest: _____ Registration \$ _____

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Official: _____ Office: _____

Spouse/Guest: _____ Registration \$ _____

Supervisor or Associate Member (\$200 before Aug. 17 or \$225 after Aug. 17) Non-Member (\$250)

Total Registration Fees \$ _____ Check Enclosed (No. _____) Bill County

Bill to (Attn.): _____ Email: _____

Registrations received in MAS Office after October 1, 2018 will be processed on-site.

MISSISSIPPI ASSOCIATION OF SUPERVISORS
2018 FALL WORKSHOP | OCTOBER 9-11, 2018
BANCORPSOUTH CONFERENCE CENTER | TUPELO, MS



NEW!! CANCELLATION POLICY FOR COUNTY OFFICIALS

Due to hotel attrition policies and catering deadlines, MAS has adopted a new cancellation policy effective immediately.

14-Day Cancellation: If notice of cancellation is received **September 9-25, 2018**, a cancellation fee equal to $\frac{1}{4}$ (**one-fourth**) of the registration cost will be assessed (**\$50-\$62.50**), based on original registration fee.

Late Cancellation/No-Show: If notice of cancellation is received **after September 25, 2018** or is a "no-show", a cancellation fee equal to $\frac{1}{2}$ (**one-half**) of the registration cost will be assessed (**\$100-\$125**), based on original registration fee.

CONFERENCE HOTELS

- Hotel blocks open at 8:00 a.m. on August 1, 2018. Rates may not be available before August 1 or after cutoff date(s) shown below.
- You must request MAS rate **at the time reservation is made** to guarantee block rates. Rates cannot be changed at check-in or check-out. Block rates are subject to sales tax and fees (vary by property).
- You must confirm required deposit, cancellation, early check-out and other policies with hotel.
- You must confirm tax exemption payment requirements with hotel **at the time reservation is made**.

Hilton Garden Inn

363 East Main Street, Tupelo, MS 38804

Rate\$124
 Cutoff Date.....September 8, 2018
 Group Name.....MASSUP
 Phone: 662.718.5500

Fairfield Inn & Suites

3070 Tom Watson Drive, Tupelo, MS 38866

Rate\$114
 Cutoff Date.....September 14, 2018
 Group Name..... MS Assn. of Supervisors
 Phone: 662.680.6798

Holiday Inn & Suites Tupelo North

923 N Gloster St, Tupelo, MS 38804

Rate \$109/\$129 suite
 Cutoff Date.....September 10, 2018
 Group Code..... MS Assn of Supervisors
 Phone: 662.269.0096

Courtyard by Marriott

1320 N Gloster St, Tupelo, MS 38804

Rate.....\$114
 Cutoff Date September 14, 2018
 Group Code..... MS Assn of Supervisors
 Phone: 662.840.9960

Wingate by Wyndham Tupelo

186 Stone Creek Blvd, Tupelo, MS 38804

Rate.....\$76
 Cutoff Date September 24, 2018
 Group Code..... MS Assn of Supervisors
 Phone: 662.680.8887